

2013 Basic Information Of The Library

No.	Item	Main Branch	First Branch	Second Branch	Third Branch
1.	Name of Public Higher Institution	UNIVERSITI TEKNOLOGI MALAYSIA			
2.	Name of Library	Perp. Sultanah Zanariah	PSZ UTM KL	IBD	Perpustakaan Menara Razak
3.	Location	Johor Bahru	Kuala Lumpur	Johor Bahru	Kuala Lumpur
4.	Year of Establishment	1996	1972	2004	2012
5.	Area				
	i. Square Metre	18,639.5m	8971.18m	202m	202m
6.	Operational Hour	8.00-10.30 pm	8.00-10.30 pm	8.00-5.00 pm	8.00-5.00 pm
7.	Maximum Capacity at One Time	3,422	1,200	22	32
8.	No. of Staff (2013)	178	25	2	2
	a. Officer (by grades)				
	i. JUSA C	1	-	-	-
	ii. S54	-	-	-	-
	iii. S52	2	-	-	-
	iv. S48	6	0	-	-
	v. S44	8	1	-	-
	vi. S41	23	4	-	1
	vii. F48	-	-	-	-
	viii. F44	-	-	-	-
	ix. F41	1	-	-	-
	x. N48	-	-	-	-
	xi. N44	-	-	-	-
	xii. N41	1	-	-	-
	b. Support Staff				
	i. S Group	100	18	2	1
	ii. F Group	2	-	-	-
	iii. N Group	30	2	-	-
	iv. B Group	1	-	-	-
	v. J Group	3	-	-	-
	vi. R Group	0	-	-	-
9.	No. of Training/Course for Staff (2013)				
	i. Local (Outside UTM)	19	6	-	1
	ii. Oversea	3	-	-	-
10.	No. of Collection Title (2013 Cumulative)				
	a. Printed				
	i. Book	461,755	92,839	1,680	7,386

No.	Item	Perpustakaan Sultanah Zanariah	PSZ UTM KL	IBD, JOHOR BAHRU	PERPUSTAKAAN MENARA RAZAK
	ii. Journal/Serial	100,771	5,975	68	
	iii. Gift Journal	7,450	-	100	-
	iv. Thesis	66,706	-	290	
	v. Map	5,089	203	-	215
	vi. Measured Drawing	3,649	-	-	-
	vii. Research Report	1,940	-	-	-
	viii. Others	78,187	-	-	-
	b. Electronic				
	i. Electronic Book	108,745*	108,745*	108,745*	108,745*
	ii. Electronic Thesis (subscription)	2,238,083*	2,238,083*	2,238,083*	2,238,083*
	iii. Subscribed Online Database	94*	94*	94*	94*
	iv. Full Text Electronic Journal	664,291*	664,291*	664,291*	664,291*
	v. CD-ROM Database	-	-	-	-
	vi. Internal Database(Digitization)/e-UTM Thes	90,967*	90,967*	90,967*	90,967*
	vii. UTM Institutional Repository (IR)	32,011*	32,011*	32,011*	32,011*
	viii. Audio Visual Material				
	- Microfilm	15,983	-	-	-
	- Video Cassette	2,447	548	-	-
	- Audio Cassette	2,529	-	-	-
	- Compact Disc	35,277	2,462	30	-
	- Micro Material	0	-	-	-
	- Slide	133,363	-	-	-
	- Learning Kit	93	-	-	-
	viii. Others	216,517	-	-	-
11.	Facilities (Infrastructure)				
	i. Carrel Room	58	32	-	-
	ii. Discussion Room	11	12	-	-
	iii. Seminar Room	3	4	4	-
	iv. Carrel with Computer Facilities	6	-	-	-
	v. Multimedia Room	1	-	-	-
	vi. TV/Video Viewing Area	1	1	1	-
	vii. Surau	1	2	2	-
	viii. Viewing Room	2	1	-	-
	ix. Computer Lab	2	1	-	-
	x. 24 Hour Room	1	1	-	-
	xi. Meeting Room	1	1	2	-
	xii Executive Room (Professor)	1	0	0	

No.	Item	Perpustakaan Sultanah Zanariah	PSZ UTM KL	IBD, Johor Bahru	PERPUSTAKAAN MENARA RAZAK
	xiii. Research Carrel	3	-	-	-
12.	ICT Facility				
	i. Applied System	SYMPHONY	SYMPHONY	SYMPHONY	SYMPHONY
	ii. Total of PC for Users	502	197	8	1
	iii. Total of Library Server	17	-	-	-
	iv. Total of Portal Users (2013)	606,158*	606,158*	606,158*	606,158*
	v. Total of CCTV	41	15	-	-
	vi. Radio Frequency Identification (RFID)	Yes	Yes	-	-
	vii. Security System	2	1	-	0
	viii. Wireless Network & Hotspot	21	2	-	1
	ix. Network Data Source (Nod)	770	200	8	5
	x. Printer	53	20	3	2
	xi. Scanner	19	3	3	-
	xii. "CD Writer" (not "Built-in") / Ext. DVD Writer	3	1	2	-
	xiii. Self Check Out Machine	4	2	-	-
	xv Self Check In Machine	1	-	-	-
	xvi. Info Kiosk/Digital Signage	2	-	-	-
	xvii. Electronic Bulletin	1	-	-	-
13.	Library Usage (2013)				
	i. No. of Visitor	942,109	363,158	10,331	1,540
	ii. No. of Borrowing	215,287	22,541	203	327
	iii. No. of Membership	42,534*	42,534*	42,534*	42,534*
	iii. No. of virtual database access	4,109,444*	4,109,444*	4,109,444*	4,109,444*
14.	User Education (2013) - No. of Customer				
	i. Info. Skill Class (Advance + UQP Class)	849	22	-	-
	ii. Library Orientation (Basic Library Class)	962	10	-	-
	iii. Advisory Service & Reference (No. of Customer)	5,725	153	92	19
	iv. Promotion	i) Publication (Bulletin, Brochure) ii) Customer Day Participation	i) Publication (Bulletin, Brochure) ii) Customer Day Participation	i) Publication (Bulletin, Brochure) ii) Customer Day Participation	i) Publication (Bulletin, Brochure) ii) Customer Day Participation
	v. Virtual Reference (as of 31st Dec 2013)	1,837,842*	1,837,842*	1,837,842*	1,837,842*
15.	ISO Certification	Qualified on 1998	Qualified on 2002	-	-
16.	Collection Budget (2013)	Restricted	Restricted	Restricted	Restricted

* Main PSZ joint usage from Jan - Nov 2013