



SHARIFAH EZATHUL IMMA SYED ZAINAL ABIDIN <ezathulimma@utm.my>

[allstaff-group] PENGUMUMAM: HEBAHAN AUDIT PENGURUSAN REKOD JABATAN UTM KUALA LUMPUR TAHUN 2022

1 message

Bahagian Pendaftar UTMKL <registrar.kl@utm.my>

Mon, Sep 26, 2022 at 4:23 PM

Reply-To: allstaff-group+managers@utm.my

To: All Staff UTM <allstaff-group@utm.my>

Assalamualaikum wrt. wbt. dan Salam Sejahtera,

YBhg. Datuk/Dato'/Datin/Prof./Prof. Madya/Dr /Tuan/Puan/Saudara,

Dengan segala hormatnya merujuk kepada perkara di atas.

2. Adalah dimaklumkan bahawa **Audit Pengurusan Rekod Jabatan UTMKL Tahun 2022 akan dilaksanakan bermula pada 11 sehingga 21 Oktober 2022** ke atas Fakulti dan PTJ-PTJ di UTM Kuala Lumpur.



3. Justeru itu, dimohonkan Fakulti dan PTJ-PTJ di UTM Kuala Lumpur untuk mengambil maklum dan bersedia menghadapi audit ini.

4. Untuk sebarang pertanyaan, boleh hubungi Puan Erni Azreena di talian 03-2180 5161 atau emel, erniazreena-sps@utm.my.

Sekian, terima kasih.

"WAWASAN KEMAKMURAN BERSAMA 2030"

"BERKHIDMAT UNTUK NEGARA KERANA ALLAH"

Saya yang menjalankan amanah,

**Bahagian Pendaftar Kuala Lumpur
Jabatan Pendaftar**



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18 October 2022

-PSZKL SYIMA

Assalamualaikum

Team Inspektorat Pengurusan Rekod
Jabatan bakal diaudit sebentar lagi.
Mohon doa dari semua staf agar
dipermudahkan urusan audit ini.

Terima kasih. 😊

14:20