

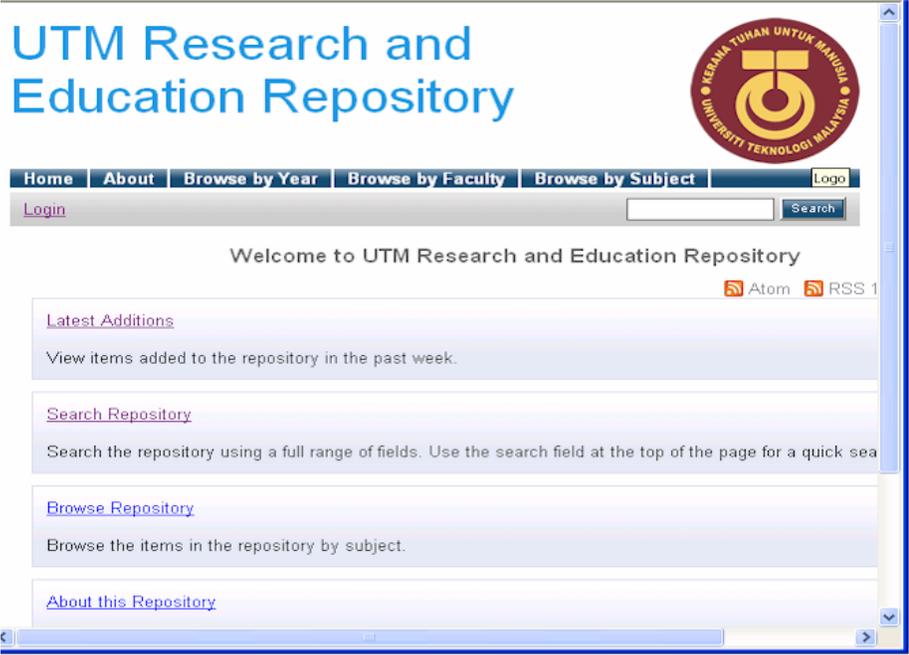
Tanggungjawab / Tugas Pendeposit

Kategori	Tanggungjawab / Tugas
Pendeposit	<ol style="list-style-type: none">1. Menyediakan dokumen digital yang menepati standard yang telah ditetapkan2. Memastikan maklumat dan dokumen yang dideposit memenuhi standard yang telah ditetapkan3. Berhubung dengan Editor UTM-IR fakulti yang telah dilantik4. Mengemaskini maklumat asas personal pada fungsi <u>Profile</u>, jika berlaku perubahan maklumat. Contoh alamat emel atau keperluan menukar password5. Membuat tindakan/bertanggungjawab bagi emel berkaitan UTM-IR yang diterima daripada Editor <p style="text-align: center;">Rujuk Manual Pendeposit di bawah sebagai panduan asas mendeposit</p>

2. Manual Pendeposit

Kandungan	<p data-bbox="488 443 1208 478">2.1 Proses Mendeposit Rekod ke UTM-IR Oleh Pendeposit</p> <p data-bbox="488 548 1195 583">2.2 Proses Menggantikan Semula Dokumen Terkini / Tepat</p> <p data-bbox="488 646 979 682">2.3 Penerangan Fungsi <i>Manage Deposits</i></p> <p data-bbox="488 745 878 781">2.4 Kemaskini Profil Pendeposit</p>
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2.1 Proses Mendeposit Rekod ke UTM-IR Oleh Pendeposit

<p>2.1.1</p> <p>Akses UTM-IR</p> <p>http://eprints.utm.my</p> <p>Klik Login sebagai Pendeposit</p>	
<p>2.1.2</p> <p>Masukkan username dan password</p> <p>Klik Login</p>	

2.1.3

Skrin sebelah dipaparkan

Klik New Item

2.1.4

Proses memilih item type

Menerangkan kemasan rekod yang ke berapa dalam UTM-IR

Pendeposit memilih item type

Sample : Tesis master UTM

Klik pada item type – Thesis

Klik Next

Nota : Simbol Star – Menunjukkan maklumat pada medan yang perlu bagi membolehkan rekod di deposit ke Repositori

2.1.5

Pendeposit telah memilih item type iaitu Thesis

Klik Next

Edit item: [Article #2091](#)

Type → Upload → Details → Subjects → Deposit

Save for Later Next >

★ **Item Type**

- Article**
An article in a journal, magazine, newspaper. Not necessarily peer-reviewed. May be an electronic-only medium such as an online journal or news website.
- Book Section**
A chapter or section in a book.
- Monograph**
A monograph. This may be a technical report, project report, documentation, manual, working paper or dissertation.
- Conference or Workshop Item**
A paper, poster, speech, lecture or presentation given at a conference, workshop or other event. If the content item has been published in a journal or book then please use "Book Section" or "Article" instead.
- Book**
A book or a conference volume.
- Thesis**
A thesis or dissertation.

2.1.6

Proses muatnaik dokumen

Pilih fail digital dokumen dari sumber yang diketahui.

Contoh : external hard disk / stesen kerja

Klik Upload

Klik Next

Home | About | Browse by Year | Browse by Faculty | Browse by Subject

Logged in as Ms. Kamariah Mohamed Jong | [Manage deposits](#) | [Profile](#) | [Saved searches](#) | Search | [Logout](#)

Edit item: [Thesis #2091](#)

Type → Upload → Details → Subjects → Deposit

< Previous Save for Later Next >

To upload a document to this repository, click the Browse button below to select the file and the Upload button to upload it to the archive. You may then add additional files to the document (such as images for HTML files) or upload more files to create additional documents.

You may wish to use the [SHERPA RoMEO](#) tool to verify publisher policies before depositing.

New document: Browse... Upload

< Previous Save for Later Next >

2.1.7

Klik Show option

Menunjukkan dokumen berjaya di muatnaik

2.1.7

Klik Show option

Menunjukkan dokumen berjaya di muatnaik

2.1.8

Default – biarkan kosong jika dokumen adalah teks penuh

Jika bukan teks penuh - taip **Abstract** medan Description

Menunjukkan nama fail yang telah dimuatnaik & saiz fail

2.1.8

Default – biarkan kosong jika dokumen adalah teks penuh

Jika bukan teks penuh - taip **Abstract** medan Description

Menunjukkan nama fail yang telah dimuatnaik & saiz fail

2.1.9

Proses memasukkan maklumat rekod

Masukkan :

a. Judul rekod (Sentence case)

b. Abstrak

Klik Next

The screenshot shows a web interface for editing a thesis record. At the top, there are navigation tabs: Home, About, Browse by Year, Browse by Faculty, and Browse by Subject. Below the tabs, it says "Logged in as Ms. Kamariah Mohamed Jong" with links for Manage deposits, Profile, Saved searches, and Logout. A search box is also present. The main heading is "Edit item: Thesis #2091". Below this, there are navigation buttons: Type, Upload, Details (highlighted), Subjects, and Deposit. Further down, there are buttons for < Previous, Save for Later, and Next >. The "Title" field contains the text "Application of fiber bragg grating sensors in monitoring civil engineering structures". The "Abstract" field contains a paragraph of text about Fiber Bragg grating (FBG) sensors in civil engineering structures.

2.1.10

Masukkan :

c. Thesis Type iaitu Masters

d. Creators (Title Case) iaitu Chin Kai San

Jika lebih dari seorang pengarang, masukkan pengarang ke-2 dan seterusnya

The screenshot shows a web interface for entering thesis details. The "Thesis Type" section has radio buttons for Masters (selected), PhD, EngD, and Other. The "Creators" section has a table with columns for Family Name, Given Name / Initials, and Email. The first row contains "Chin" and "Kai San". Below the table is a "More input rows" button. The "Corporate Creators" section has three empty rows and a "More input rows" button.

2.1.11

Masukkan :

e. Pilih Division iaitu Civil Engineering

f. Status : Unpublished

g. Date & Month : 2006, June

h. Date Type: Completion

i. Institution

j. Department

Divisions

- Faculty of Education: Department of Social Education
- Faculty of Geoinformation Science And Engineering
- Faculty of Geoinformation Science And Engineering: Department of Geomatic Engineering
- Faculty of Electrical Engineering
- Faculty of Built Environment: Department of Architecture
- Faculty of Built Environment: General
- Faculty of Built Environment: Department of Landscape Architecture
- Faculty of Chemical and Natural Resource Engineering
- Faculty of Civil Engineering**
- Faculty of Science

Publication Details

★ **Status:** Published In Press Submitted Unpublished

★ **Date:** Year: 2006 Month: July Day: ?

★ **Date Type:** Publication Submission Completion

Official URL:

★ **Institution:**

★ **Department:**

2.1.12

Masukkan :

k. Number of pages

l. Uncontrolled Keywords

Klik Next

The screenshot shows a web form with the following elements:

- Number of Pages:** A text input field containing the value "118".
- Related URLs:** A section containing a "URL" input field and a "URL Type" dropdown menu set to "UNSPECIFIED". Below this is a "More input rows" button.
- Funders:** A section with a numbered list starting at "1." and a dropdown menu. Below it is a "More input rows" button.
- Projects:** A section with a numbered list starting at "1." and a dropdown menu. Below it is a "More input rows" button.
- Contact Email Address:** A section with a plus sign icon and the text "Contact Email Address".
- References:** A section with a plus sign icon and the text "References".
- Uncontrolled Keywords:** A section with a minus sign icon and the text "Uncontrolled Keywords". Below it is a text input field containing "Fiber Bragg grating (FBG); static measurements; strain sensor".
- Additional Information:** A section with a plus sign icon and the text "Additional Information".
- Comments and Suggestions:** A section with a plus sign icon and the text "Comments and Suggestions".
- Navigation:** At the bottom, there are three buttons: "< Previous", "Save for Later", and "Next >".

2.1.13

Pilih subjek

Address <http://eprints.utm.my/cgi/users/home?screen=EPrint::Edit&eprintid=2091&stage=subjects>

Google

Edit item: [Application of fiber bragg grating sensors in monitoring civil engineering structures](#)

Type → Upload → Details → **Subjects** → Deposit

< Previous Save for Later Next >

★ Subjects

Search for subject: Search Clear

- + A General Works
- + B Philosophy. Psychology. Religion
- + C Auxiliary Sciences of History
- + D History General and Old World
- + E History America
- + F History United States, Canada, Latin America
- + G Geography. Anthropology. Recreation
- + H Social Sciences
- + J Political Science
- + K Law
- + L Education
- + M Music and Books on Music
- + N Fine Arts
- + P Language and Literature
- + Q Science
- + R Medicine
- + S Agriculture
- + T Technology
- + U Military Science

2.1.14

Klik kelas T Technology

Pilih TA dengan klik pada tombol Add

2.1.15

Paparan menunjukkan subjek telah dipilih

Klik Next

2.1.16

UTM Research and Education Repository



[Home](#) | [About](#) | [Browse by Year](#) | [Browse by Faculty](#) | [Browse by Subject](#)

Logged in as Ms. Kamariah Mohamed Jong | [Manage deposits](#) | [Profile](#) | [Saved searches](#) | [Logout](#)

Deposit item: [Application of fiber bragg grating sensors in monitoring civil engineering structures](#)

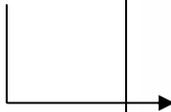
Type → Upload → Details → Subjects →

For work being deposited by its own author: In self-archiving this collection of files and associated bibliographic metadata, I grant UTM Research and Education Repository the right to store them and to make them permanently available publicly for free on-line. I declare that this material is my own intellectual property and I understand that UTM Research and Education Repository does not assume any responsibility if there is any breach of copyright in distributing these files or metadata. (All authors are urged to prominently assert their copyright on the title page of their work.)

For work being deposited by someone other than its author: I hereby declare that the collection of files and associated bibliographic metadata that I am archiving at UTM Research and Education Repository) is in the public domain. If this is not the case, I accept full responsibility for any breach of copyright that distributing these files or metadata may entail.

Clicking on the deposit button indicates your agreement to these terms.

Klik
Deposit item
Now



2.1.17

Menerangkan

- a. Rekod telah di deposit
- b. Rekod disimpan dalam "Review" untuk kelulusan Editor
- c. Editor akan membuat membuat semakan dan memindahkan rekod ke IR-UTM jika maklumat menepati standard yang telah ditetapkan

View Item: [Application of fiber bragg grating sensors in monitoring civil engineering structures](#)





This item is in review. It will not appear in the repository until it has been checked by an editor.

Details Summary Actions Export History

Item ID:	2091
Revision:	15
Item Status:	Under Review
Depositing User:	Ms. Kamariah Mohamed Jong
Directory:	disk0/00/00/20/91
Last Modified:	22 Mar 2007 17:22
Last Status Change:	22 Mar 2007 17:22
Item Type:	Thesis
Metadata Visibility:	Always Show
Links to files:	

2.2 Proses Mengganti Semula Dokumen Terkini / Tepat

2.2.1

Muatnaik semula / ganti dokumen

- a. Buat Pencarian Semula (*jika telah deposit*) Rekod Yang Hendak Dibetulkan.

Jika belum deposit, gunakan fungsi Edit dan Upload
- b. Klik Pada Upload
- c. Lakukan muatnaik dokumen yang betul / terkini

2.2.2

Buat pencarian dan klik pada judul rekod.

Klik Edit

Home About Browse by Year Browse by Faculty Browse by Subject

Logged in as Ms. Kamariah Mohamed Jong | [Manage deposits](#) | [Profile](#) | [Saved searches](#) | Search

[Logout](#)

View Item: [Application of fiber bragg grating sensors in monitoring civil engineering structures](#)

This item is still in your work area. It will not appear in the repository until you deposit it.

Deposit item

Details Summary Actions Edit Export Messages History

Item ID: 2091

Revision: 19

Item Status: User Workarea

Depositing User: [Ms. Kamariah Mohamed Jong](#)

Directory: disk0/00/00/20/91

Date Deposited: 23 Mar 2007 09:14

Last Modified: 23 Mar 2007 16:53

2.2.3

Klik Upload

Edit item: [Thesis #2091](#)

Type → **Upload** → Details → Subjects → Deposit

< Previous Save for Later Next >

To upload a document to this repository, click the Browse button below to select the file and the Upload button to upload it to the archive. You may then add additional files to the document (such as images for HTML files) or upload more files to create additional documents.

You may wish to use the [SHERPA RoMEO](#) tool to verify publisher policies before depositing.

New document:

 PDF - Requires a PDF viewer such as [GSview](#), [Xpdf](#) or [Adobe Acrobat Reader](#) 7Mb Show options +

< Previous Save for Later Next >

Klik Show Options

2.2.4

Klik Delete document

New document:

 PDF - Requires a PDF viewer such as [GSview](#), [Xpdf](#) or [Adobe Acrobat Reader](#) 7Mb Hide options -

Format: PDF

Description: Full text

Visible to: Anyone

License: UNSPECIFIED

Embargo expiry date: Year: Month: Day:

[ChinKaiSanMAD2006TTT.pdf](#) 7Mb

[Need to add additional files to this document?](#)

< Previous Save for Later Next >

2.2.5

Klik OK



2.2.6

Proses muatnaik semula dokumen

Ikuti Proses muatnaik semula dokumen pada langkah 2.1.6 – 2.1.8



2.3 Penerangan Fungsi *Manage Deposits*

2.3.1

Paparan default **Manage deposits**



Manage deposits

New Item

Import Items

Rekod yang diwujudkan oleh Pendeposit disenarai-kan samada di bawah **User Work-area**

atau **Under Review**

User Workarea. Under Review. Live Archive. Retired.

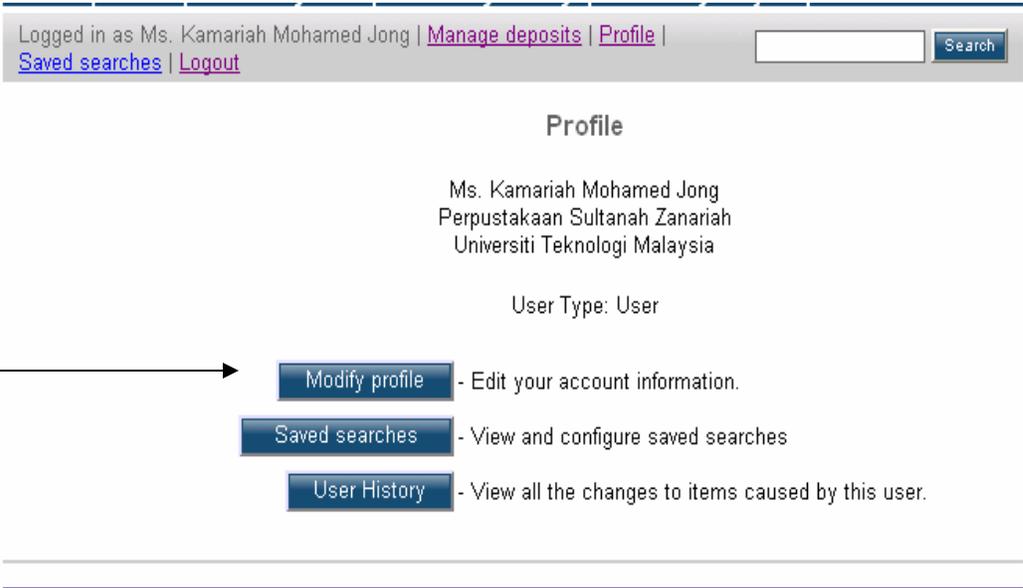
Last Modified	Title	Item Type	Item Status
23 Mar 2007 17:35	Application of fiber bragg grating sensors in monitoring civil engineering structures	Thesis	Under Review

2.3.2

- Menunjukkan jumlah status rekod di bawah **Under Review**
- Tiada status rekod **User Workarea**
- Jumlah status rekod **Live Archive**
(rekod boleh di akses dari Internet setelah Editor memindahkan rekod ke repositori)
Boleh dipaparkan dengan menandakan pada kotak Live Archive
- Status rekod **Retired**
Adalah rekod yang telah dilakukan proses **Retire Item** oleh Pendeposit

2.4 Kemaskini Profil Pendeposit

<p>Masuk-kan username dan password</p> <p>Klik Login</p>	<p>UTM Research and Education Repository</p> <p>Home About Browse by Year Browse by Faculty Browse by Subject</p> <p>Login <input type="text"/> Search</p> <p>Login</p> <p>Please enter your username and password.</p> <p>Username: <input type="text"/></p> <p>Password: <input type="password"/> Login</p> <p>Note: you must have cookies enabled.</p> <p>UTM Research and Education Repository is powered by EPrints 3 which is developed by the School of Electronics and Computer Science at the University of Southampton. More information and software credits.</p> <p>eprints</p>								
<p>Klik Profile</p>	<p>Home About Browse by Year Browse by Faculty Browse by Subject</p> <p>Logged in as Ms. Kamariah Mohamed Jong Manage deposits Profile Saved searches Logout <input type="text"/> Search</p> <p>Manage deposits</p> <p>New Item Import Items</p> <p><input checked="" type="checkbox"/> User Workarea. <input checked="" type="checkbox"/> Under Review. <input type="checkbox"/> Live Archive. <input type="checkbox"/> Retired.</p> <table border="1"> <thead> <tr> <th>Last Modified</th> <th>Title</th> <th>Item Type</th> <th>Item Status</th> </tr> </thead> <tbody> <tr> <td>23 Mar 2007 17:35</td> <td>Application of fiber bragg grating sensors in monitoring civil engineering structures</td> <td>Thesis</td> <td>Under Review</td> </tr> </tbody> </table>	Last Modified	Title	Item Type	Item Status	23 Mar 2007 17:35	Application of fiber bragg grating sensors in monitoring civil engineering structures	Thesis	Under Review
Last Modified	Title	Item Type	Item Status						
23 Mar 2007 17:35	Application of fiber bragg grating sensors in monitoring civil engineering structures	Thesis	Under Review						

<p>Klik Modify Profile</p>	
<p>Kemas-kini profil yang berkaitan</p>	
<p>Klik Save</p>	
<p>SELESAI</p>	