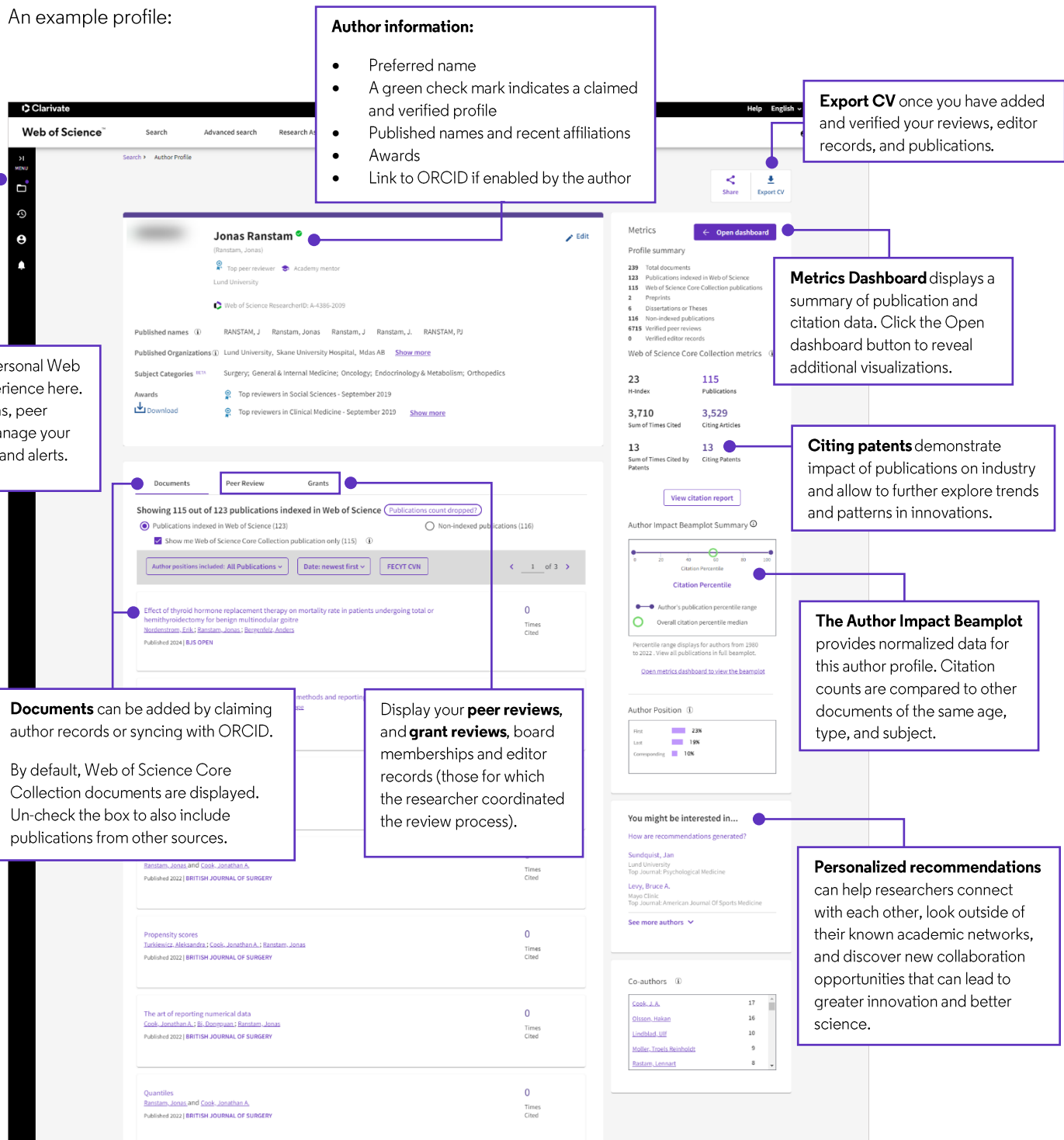


Researcher Profiles

in Web of Science

Manage and maintain your scholarly presence with simple tools on one trusted platform – the Web of Science.

An example profile:



Author information:

- Preferred name
- A green check mark indicates a claimed and verified profile
- Published names and recent affiliations
- Awards
- Link to ORCID if enabled by the author

Export CV once you have added and verified your reviews, editor records, and publications.

Metrics Dashboard displays a summary of publication and citation data. Click the Open dashboard button to reveal additional visualizations.

Citing patents demonstrate impact of publications on industry and allow to further explore trends and patterns in innovations.

The Author Impact Beamplot provides normalized data for this author profile. Citation counts are compared to other documents of the same age, type, and subject.

Personalized recommendations can help researchers connect with each other, look outside of their known academic networks, and discover new collaboration opportunities that can lead to greater innovation and better science.

Manage your personal Web of Science experience here. Add publications, peer reviews, and manage your saved searches and alerts.

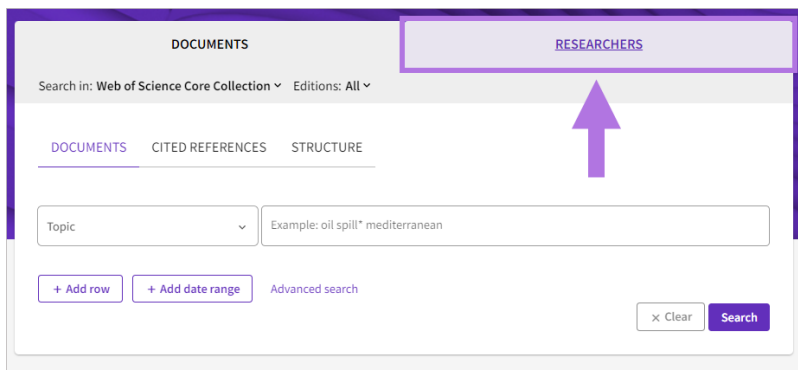
Documents can be added by claiming author records or syncing with ORCID. By default, Web of Science Core Collection documents are displayed. Un-check the box to also include publications from other sources.

Display your **peer reviews**, and **grant reviews**, board memberships and editor records (those for which the researcher coordinated the review process).

If you have publications in Web of Science, you have at least one author record. To go to a more detailed search for records that might have been misplaced or wrongly tagged, you should go to the **RESEARCHERS** tab on the Web of Science homepage, and conduct a search based on your name.

1. Search by an author name.

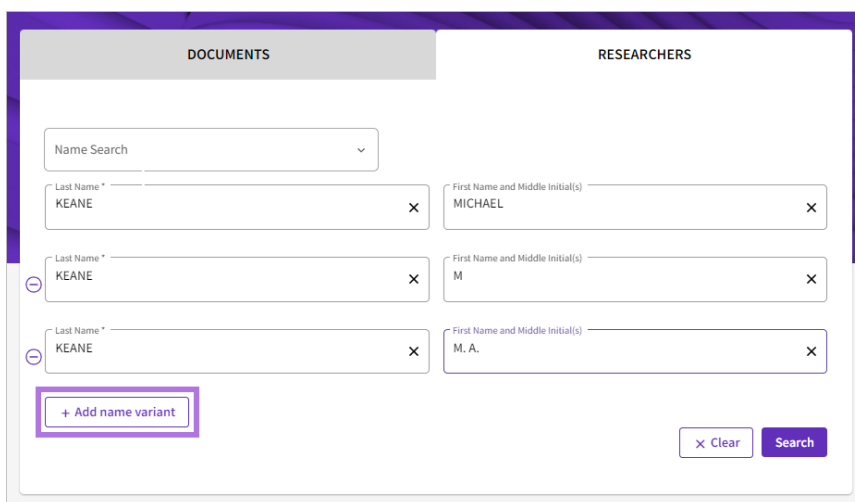
From the Web of Science homepage, select the **RESEARCHERS** search.



The screenshot shows the Web of Science homepage. At the top, there are two tabs: 'DOCUMENTS' and 'RESEARCHERS'. The 'RESEARCHERS' tab is highlighted with a red box, and a red arrow points to it. Below the tabs, there is a search bar with a dropdown menu for 'Search in: Web of Science Core Collection' and a dropdown for 'Editions: All'. Below the search bar, there are three tabs: 'DOCUMENTS', 'CITED REFERENCES', and 'STRUCTURE'. Below these tabs, there is a search input field with a placeholder 'Example: oil spill* mediterranean'. Below the input field, there are two buttons: '+ Add row' and '+ Add date range'. Below these buttons, there is a link 'Advanced search'. At the bottom right, there are two buttons: 'x Clear' and 'Search'.

2. Build your search.

Type in your name and add any possible variant that you might have been signed in different journals you published in, by clicking **+Add name variant** button. **Search** when you finish populating the fields.

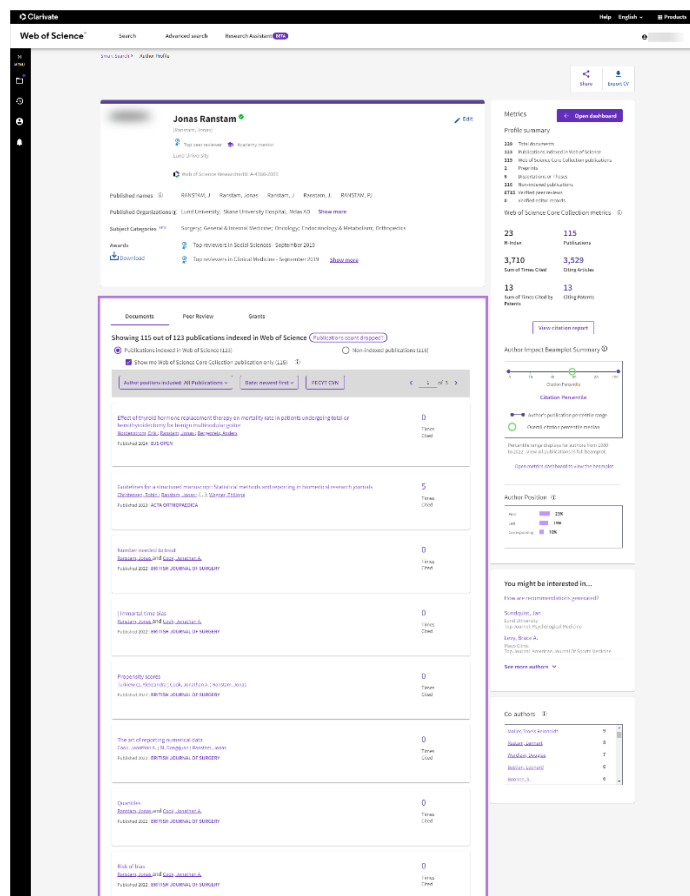


The screenshot shows the Web of Science RESEARCHERS search page. At the top, there are two tabs: 'DOCUMENTS' and 'RESEARCHERS'. The 'RESEARCHERS' tab is selected. Below the tabs, there is a search form. The form has a dropdown menu for 'Name Search'. Below the dropdown, there are three rows of input fields. Each row has a 'Last Name' field and a 'First Name and Middle Initial(s)' field. The first row has 'KEANE' in the last name field and 'MICHAEL' in the first name field. The second row has 'KEANE' in the last name field and 'M' in the first name field. The third row has 'KEANE' in the last name field and 'M. A.' in the first name field. Below the input fields, there is a button '+ Add name variant'. At the bottom right, there are two buttons: 'x Clear' and 'Search'.

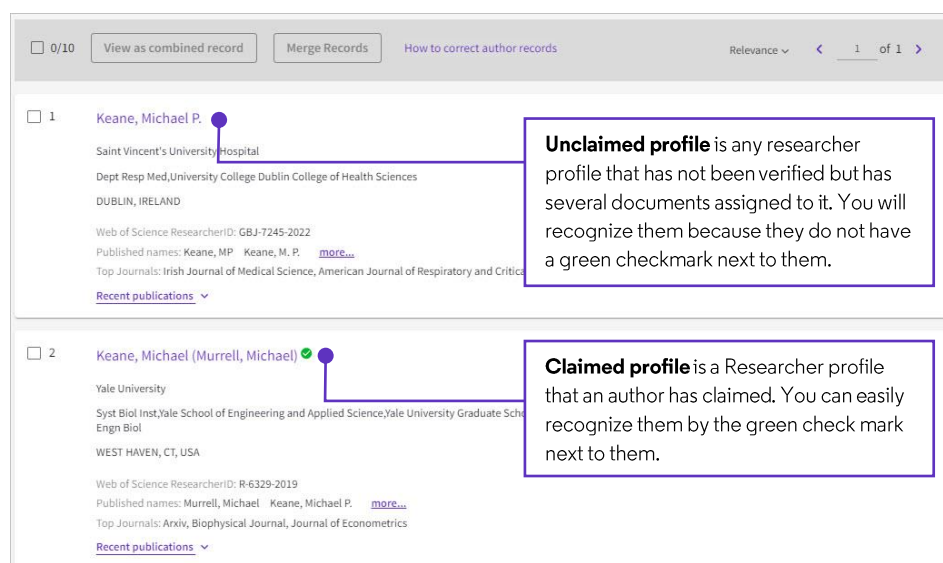
3. One of two scenarios might happen:

- You land on your profile.
- You land on the results page with multiple results.

- a. If you landed directly on your profile, that means you have no misplaced or misassigned records and all your publications are neatly stored in your profile.



- b. If you, however, land on the results page and see several results with your name or its variants, this might mean there are records scattered around that you need to claim and add to your profile. Firstly, it is important to differentiate between **claimed** and **unclaimed** profiles:

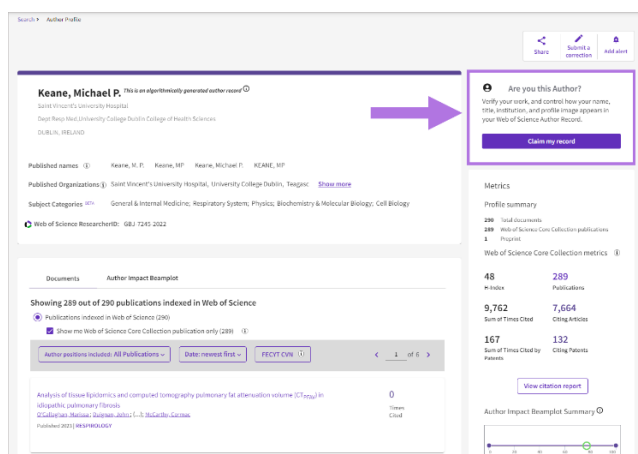


Claim your record(s)

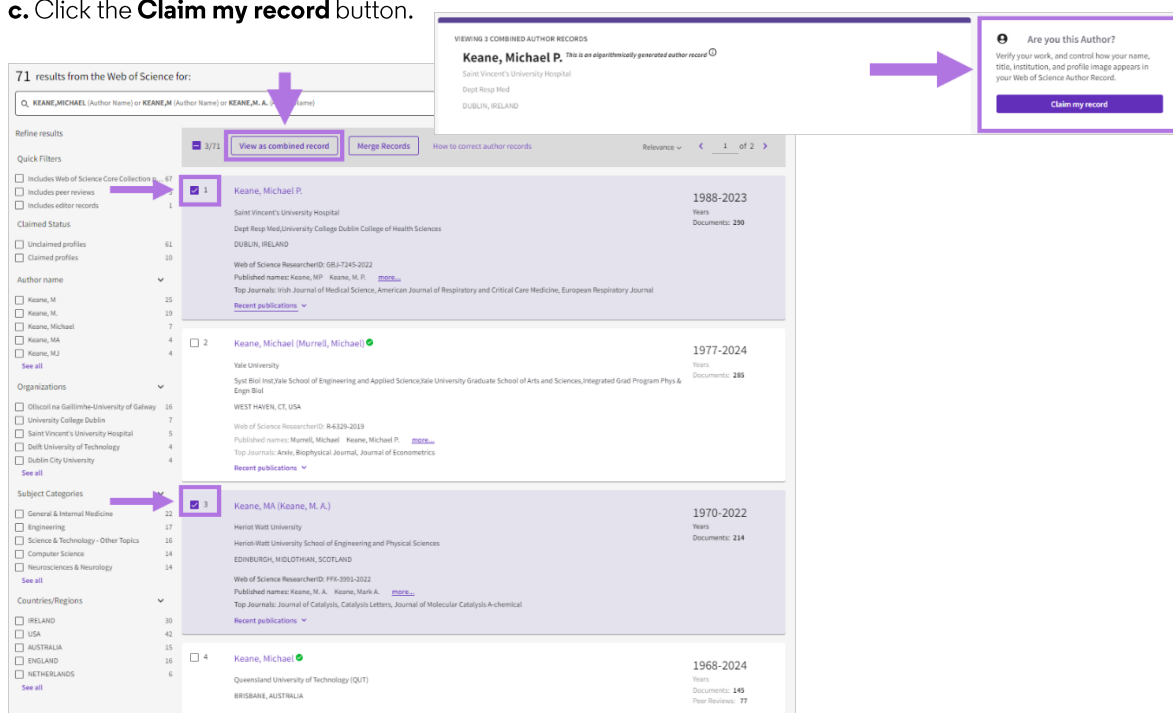
Use Claim My Record to claim publications you authored in the Web of Science; this ensures your author record lists only publications you authored.

There are a few ways you can add unclaimed records to your author profile:

1. You can do so by selecting an **individual** profile.
 - a. Open the unclaimed profile.
 - b. Click the **Claim my record** button on the right side of the profile and select the records that you authored and wish to add to your profile.



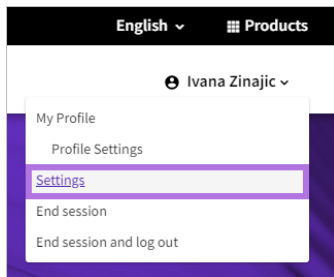
2. You can merge **two or more** unclaimed profiles to your profile.
 - a. On the results page, select the checkmarks of the unclaimed profiles that contain your publications.
 - b. Click the **View as combined record** button.
 - c. Click the **Claim my record** button.



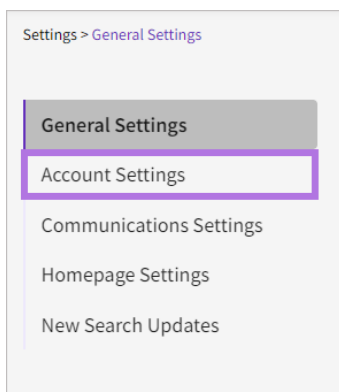
Merge two claimed profiles

It might happen that you have more than one claimed profile, due to the different institutions and email addresses you had during your career. If you want, you, as an author, can merge all your claimed profiles into one.

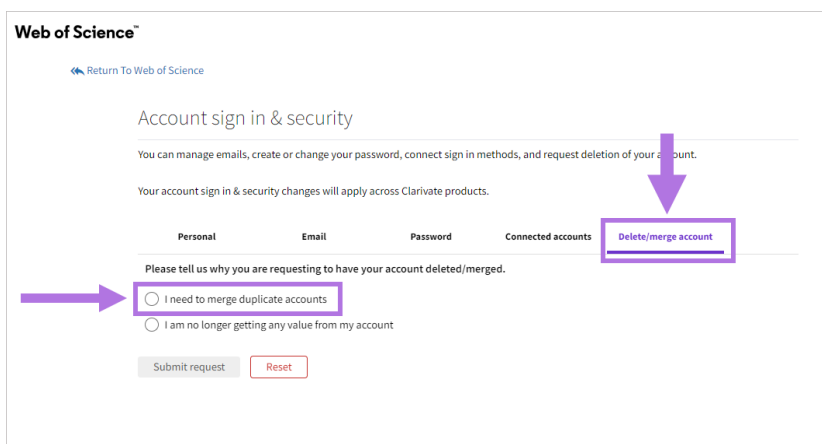
1. Go to your name in the upper-right corner, click on it and select **Settings**.



2. Select **Account Settings**.

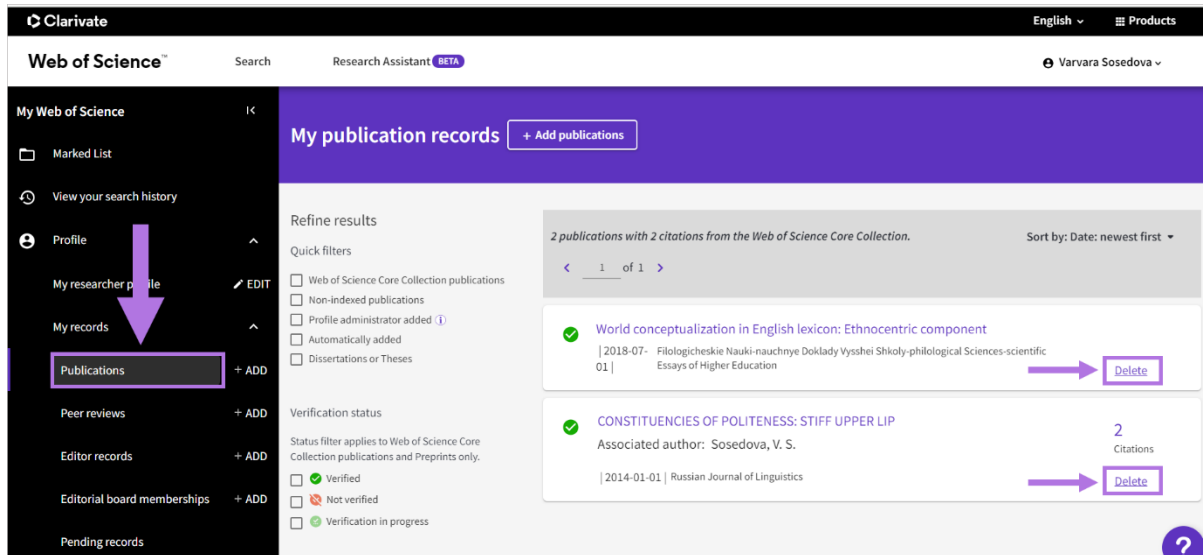


3. Go to the **Delete/merge account** and select the option **I need to merge duplicate accounts**. Your request will be forwarded to the support team which will follow up with an email with further instructions.



Removing publications

In case you want to remove a publication, you can go to the **Profile** → **My Records** → **Publications** and click **Delete** button next to the publications you want removed from your profile.

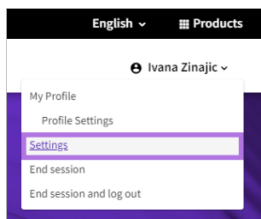


The screenshot displays the 'My publication records' page in the Clarivate Web of Science interface. The left sidebar contains a navigation menu with the following items: 'My Web of Science', 'Marked List', 'View your search history', 'Profile', 'My researcher profile', 'My records', 'Publications' (highlighted with a purple box and a purple arrow), 'Peer reviews', 'Editor records', 'Editorial board memberships', and 'Pending records'. The main content area is titled 'My publication records' and includes a '+ Add publications' button. Below this, there are 'Refine results' and 'Quick filters' sections. The 'Quick filters' section includes checkboxes for 'Web of Science Core Collection publications', 'Non-indexed publications', 'Profile administrator added', 'Automatically added', and 'Dissertations or Theses'. The 'Verification status' section includes checkboxes for 'Verified', 'Not verified', and 'Verification in progress'. The main list of publications shows two entries: 'World conceptualization in English lexicon: Ethnocentric component' and 'CONSTITUENCIES OF POLITENESS: STIFF UPPER LIP'. Each entry has a 'Delete' button highlighted with a purple arrow. The first publication is from 2018-07 and has 2 citations. The second publication is from 2014-01-01 and has 2 citations. The page also includes a 'Sort by: Date: newest first' dropdown and a '1 of 1' pagination indicator.

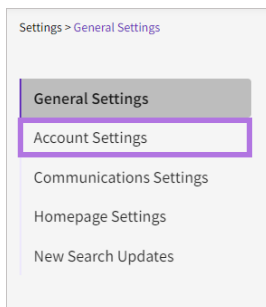
Delete duplicate profiles

If you have more than one claimed profile, due to the different institutions and email addresses you had during your career, you, as an author, can also delete your duplicate profile. Make sure you are **logged in** the account you want to delete.

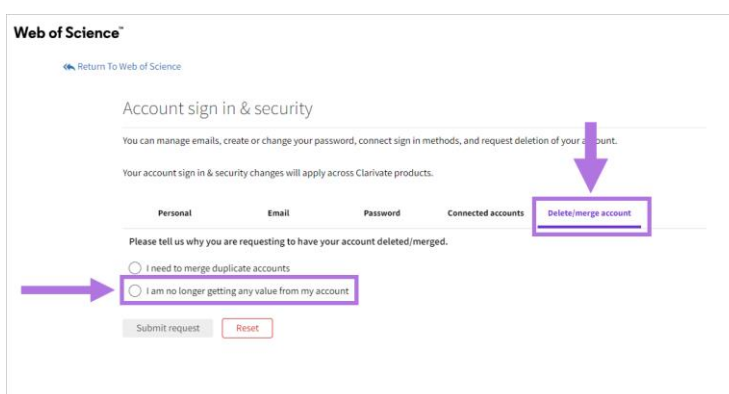
1. Go to your name in the upper-right corner, click on it and select **Settings**.



2. Select **Account Settings**.



3. Go to the **Delete/merge account** and select the option **I am no longer getting any value from my account**. Your request will be forwarded to the support team which will follow up with an email with further instructions.



Still have questions about Web of Science Researcher Profile?

- Look at our [recorded webinar](#).
- Read more about researcher profiles in our [help article](#).
- Visit our [learning portal](#) for online courses, videos, and downloads.