



(Photo)

## UTM LIBRARY EXTERNAL MEMBERSHIP REGISTRATION FORM

### A. APPLICATION TYPES (Please tick (/) the appropriate box)

<input type="checkbox"/>	New membership	<input type="checkbox"/>	Renew membership	<input type="checkbox"/>	Transfer membership <i>(only for Corporate member)</i>
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Type of membership :  
*(kindly refer to back page)*

### B. PERSONAL DETAILS

Full Name :

Gender :	<input type="checkbox"/>	Male	<input type="checkbox"/>	Female	Date of birth :
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Citizen :	<input type="checkbox"/>	Malaysian	IC no. :
	<input type="checkbox"/>	Others <i>(please specify)</i> :	Passport no. :

Home address :

Email address :	Contact No. :
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### C. ADDITIONAL INFORMATION

#### i. COMPANY/INSTITUTION INFORMATION

*Only for Corporate, Government/Private Sector Staff, IPTA/IPTS Student & Secondary School Student membership.*

Company/Institution name :

Company/Institution full address :

Company/Institution contact no. :

#### ii. GUARANTOR INFORMATION

*Only for UTM Staff Family membership (spouse or parent for children between 13-25 years old)*

UTM staff name :	Staff no. :
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Dept. :	IC no. :
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UTM email address :	Contact no.:
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Retirement date :

I agree to accept responsibility and will pay for or replace any lost/damaged book and any other fines charge to my family membership account cause by him/her. All fees paid are strictly non-refundable and non-transferable.

Guarantor signature : \_\_\_\_\_ Date : \_\_\_\_\_

### D. MEMBER DECLARATION / COMPANY REPRESENTATIVE DECLARATION *(for Corporate Agency membership)*

I/we agree to abide by the rules and regulations that are stated in the latest version of UTM Library Handbook. All fees paid are strictly non-refundable and non-transferable.

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Email : \_\_\_\_\_

Job Designation : \_\_\_\_\_

Date : \_\_\_\_\_

OFFICE USE ONLY						
E. APPLICATION CATEGORY (Please check appropriate box)						
New membership		Renew membership Card No.: .....		Transfer membership (only for Corporate member) Card No.: .....		
TYPES OF MEMBERSHIP	REGISTRATION FEE		ANNUAL FEE			
	ONE TIME PAYMENT	(/)	REFERENCE ONLY	(/)	BORROWING	(/)
<b>UTM Alumni (Malaysian)</b> <i>(UTM Alumni registration proof is required)</i>	RM10		Not Available		<b>RM10.00</b> *2B 1M NR	
<b>UTM Alumni (foreigner)</b> <i>(UTM Alumni registration proof is required)</i>			RM10 .00		Not Available	
<b>UTM Staff Family</b> <i>(spouse &amp; children of UTM permanent staff between 13-25 years old)</i>			Not Available		<b>RM10.00</b> *2B 2W NR	
<b>UTM Retired Staff</b> <i>(copy of pensioner's card is required)</i>			Not Available		<b>FREE</b> *2B 2W NR	
<b>Corporate Agency (2 members)</b> <i>(verification by company representative is required)</i>			RM300.00		<b>RM600.00</b> *2B 2W 1R	
<b>Corporate Agency transfer fee</b> <i>-change member within current year (verification by company representative is required)</i>			RM50/person		<b>RM50/person</b>	
<b>Secondary School (form 1-upper six)</b> <i>(school stamping is required)</i>			RM10.00		Not Available	
<b>Government Staff</b> <i>(proof document is required)</i>			RM100.00		<b>RM300.00</b> *2B 2W NR	
<b>Private Sector Staff/ Public</b> <i>(IC is required)</i>			RM150.00		<b>RM300.00</b> *2B 2W NR	
<b>IPTA Student – non-PERPUN member</b> <i>(proof document is required. Free reference for PERPUN member)</i>			RM50.00		<b>RM200.00</b> *2B 2W NR	
<b>IPTS Student</b> <i>(copy of student matric card/ proof document from university is required)</i>			RM100.00		<b>RM300.00</b> *2B 2W NR	
<b>Short Course Participant/Attachment in UTM</b> <i>(staff &amp; student -proof document is required)</i>			FREE		Not Available	
<b>UTM SPACE Academic Staff</b> <i>(proof document is required)</i>			Not Available		<b>FREE</b> *20B 1M 1R	
<b>UTM SPACE Non-academic Staff</b> <i>(proof document is required)</i>			Not Available		<b>RM50.00</b> *5B 2W NR	

\*Note: **2B 2W NR**= 2 Open Access Books for 2 Weeks Loan & No Renewal

F. REGISTRATION		
Received by :		Date :
Total paid (RM) :	Receipt no. :	
Registration/updating record in LMS by :		Date :
Card no. :	Barcode no. :	Expiry date :
G. DECLARATION OF CARD RECEIVING		
Received by :		
IC No. :	Contact no. :	
Signature :	Date :	
Staff name & Signature :	Date :	