

HOW TO CHECK YOUR INTERLIBRARY LOAN STATUS?

- 1) Visit UTM Library website (**library.utm.my**)
- 2) Go to **“Services”** tab and click on the Interlibrary Loan in the dropdown menu

The screenshot shows the UTM Library website interface. The browser address bar displays 'library.utm.my'. The website header includes the UTM logo, 'LIBRARY Information Excellence', and navigation links: 'Ongoing Survey', 'Off Campus Login', 'Library Service System', and 'User Profiling System'. The main navigation bar features links: 'Home', 'About Us', 'Membership', 'Services' (highlighted with a red box), 'Collections', 'E-Resources', 'Research', 'UTM Top Scientists', 'Contact Us', and 'FAQs'. The 'Services' dropdown menu is open, listing: 'Borrowing, Returning, Reserving & Renewing', 'Loan Periods & Fines', 'Opening Hours', 'Librarian by Appointment', 'Interlibrary Loan' (highlighted with a red box), 'User Education Program', and 'Program'. The background banner for 'UTM JOHOR BAHRU LIBRARY' displays 'Operation Hours' from 20 JULY 2026 to 11 OCTOBER 2026. Below the banner, a table lists library locations and their opening hours.

Library	Opening Hours
Perpustakaan Sultanah Zanariah (PSZJB)	Monday - Friday: 8:00AM - 6:00PM Saturday - Sunday: Closed Public Holiday: Closed
Perpustakaan Raja Zarith Sofiah (PRZSJB)	Monday - Friday: 8:00AM - 6:00PM Saturday - Sunday: Closed Public Holiday: Closed

At the bottom, there are social media links for Facebook, Instagram, and Twitter, along with a 'Let's Chat!' chatbot icon.

- 3) At the Interlibrary Loan page, click on “**Apply Here**” button
- 4) For guidelines, click on “**Guide**” button

Interlibrary Loan | UTM Library

library.utm.my/interlibrary-loan/

INTERLIBRARY LOAN

WHAT IS INTERLIBRARY LOAN?

Interlibrary loan (ILL) assists scholarly research by obtaining library materials unavailable in UTM Library. This service is eligible to all UTM staff and students. ILL locates needed materials by borrowing books or obtaining photocopied materials on behalf of UTM Library patron from other libraries/institutions inside or outside the country.

Requests are restricted to materials required for teaching or research purposes. The loan period for interlibrary loans is determined by the lending library and the material should be returned before the due date. Loans policies are dependent on the terms and conditions set by the lending libraries. A replacement fee (to be determined by the lending library) will be charged to the requestors for damage or loss books.

[Apply Here](#)

WHAT SHOULD YOU KNOW BEFORE REQUESTING INTERLIBRARY LOAN?

- Before applying for Interlibrary Loan, please check the availability of the item in PSZ collection (via OPAC and PSZ subscribed online databases). ILL is only applicable for item which is NOT AVAILABLE in UTM Library.
- Item requested must not be on loan by other user. Reservation can be made via OPAC if the item is on loan.
- For each application you made, you will be charged RM2.00. This is a processing fee and it is non-refundable. Payment must be made via UTMSmart after you have received the confirmation reply.
- Applications to other branches are free.
- A maximum of five (5) titles are allowed per application. Fill in all the required information in the interlibrary loan form correctly.
- Each application will be processed within fourteen (14) working days from the date of application. If you do not receive any email notification within this period, your application will be considered unsuccessful.

[STATUS](#) [GUIDE](#)

5) Login with your UTMID

libeis.utm.my/libmgtdev/frontend/web/site/login

Apps Kerja Other bookmarks

 **UTM** UNIVERSITI TEKNOLOGI MALAYSIA
innovative • entrepreneurial • global

test.user

UTM Library Management System

© UTMLIB-MGT 2020 [Prototype]

6) On **Application** tab, click **List**

libeis.utm.my/libmgtddev/frontend/web/ill/illmenu/index

Apps Kerja

Other bookmarks

test.user

You are here : > ILL Application > Main

ILL Menu

- Home
- Application
- New
- List
- Profile

What is Interlibrary Loan?

Interlibrary Interlibrary loan (ILL) assists scholarly research by obtaining library materials unavailable in UTM Library. This service is eligible to all UTM staff and students. ILL locates needed materials by borrowing books or obtaining photocopied materials on behalf of UTM Library patron from other libraries/institutions inside or outside the country.

Requests are restricted to materials required for teaching or research purposes The loan period for interlibrary loans is determined by the lending library and the material should be returned before the due date. Loans policies are dependent on the terms and conditions set by the lending libraries. A replacement fee (to be determined by the lending library) will be charged to the requestors for damage or loss books.

What Should You Know Before Applying Interlibrary Loan

- Before applying for Interlibrary Loan, please check the availability of the item in PSZ collection (via OPAC and PSZ subscribed online databases). ILL is only applicable for item which is NOT AVAILABLE in UTM Library
- Item requested must not be on loan by other user. Reservation can be made via OPAC if the item is on loan.
- For each application you made, you will be charged RM2.00. This is a processing fee and it is non-refundable. Payment must be made at the Circulation Counter, PSZ after you have received the confirmation reply.
- Applications to PSZKL and UTM Razak School are free.
- A maximum of five (5) titles are allowed per application. Fill in all the required information in the interlibrary loan form correctly.

7) Search your requested **title** from the list. Then click **View** icon

libeis.utm.my/libmgtdev/frontend/web/ill/illpermohonan

Apps Kerja

UTM UNIVERSITI TEKNOLOGI MALAYSIA innovative • entrepreneurial • global

test.user

You are here : > ILL Application > Application List

ILL Menu

- Home
- Application
- New
- List
- Profile

ILL Application List Showing 1-13 of 13 items.

#	Date Request ↓	Type	Title	Status	
1	25-02-2021	📖	Fundamental mechanics of fluids	✓	👁️ View
2	24-02-2021	📖	Jalan-jalan cari makan	✓	👁️
3	11-02-2021	📖	Perancangan Strategik Sekolah	✓	👁️
4	11-02-2021	📅	Optical Constants : Supplement to Volume III/47	📄	👁️
5	10-02-2021	📅	Residential Choice from a Lifestyle Perspective	✓	👁️
6	10-02-2021	📖	100 hari merinduimu	✓	👁️
7	10-02-2021	📅	Covid-19 vaccine : Phase 3	!	👁️
8	31-01-2021	📖	Pendakian 7 Benua	✎	👁️

https://libeis.utm.my/libmgtdev/frontend/web/ill/illpermohonan/view?id=15

8) Click **Track and Trace** tab to see the ILL status

The screenshot displays the UTM (Universiti Teknologi Malaysia) ILL (Inter-Library Loan) system interface. The header includes the UTM logo and name, along with the user 'test.user'. A breadcrumb trail indicates the current location: 'You are here : > ILL Application > Application List > View : Fundamental mechanics of fluids'. On the left, an 'ILL Menu' sidebar lists 'Home', 'Application', and 'Profile'. The main content area features a 'Track and Trace' tab, highlighted with a red arrow, which shows a table of loan transactions. The table has columns for '#', 'Date', 'Status', and 'Notes'. It displays five items, with the first being 'Successful' and the others involving material return, sending, or requests between institutions.

libeis.utm.my/libmgtddev/frontend/web/ill/illpermohonan/view?id=15

Apps Kerja

UTM UNIVERSITI TEKNOLOGI MALAYSIA innovative • entrepreneurial • global

test.user

You are here : > ILL Application > Application List > View : Fundamental mechanics of fluids

ILL Menu

- Home
- Application
- Profile

Track and Trace Showing 1-5 of 5 items.

#	Date	Status	Notes
1	2021-02-25 14:16:55	✓	Successful
2	2021-02-25 14:16:25	👤-	Material returned by user
3	2021-02-25 14:16:13	👤+	Send material to user
4	2021-02-25 14:15:59	⏪	Receive material from other University/Organization
5	2021-02-25 14:15:19	⏩	Send request to other University/Organization Universiti Malaya

https://libeis.utm.my/libmgtddev/frontend/web/ill/illpermohonan/view?id=15#w8-tab2

Thank You